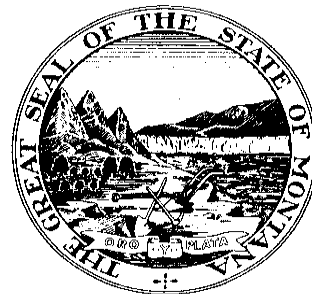


THE STATE OF MONTANA

COMMISSIONER OF POLITICAL PRACTICES
1205 Eighth Avenue
Post Office Box 202401
Helena, MT 59620-2401
TELEPHONE: 406-444-2942
FAX NUMBER: 406-444-1643
WEBSITE: www.politicalpractices.mt.gov



MEMORANDUM RE FORM L-1

TO: ALL APPLICANTS & LOBBYISTS

FROM: Gordy Higgins, Commissioner

E-mail Addresses:

It is the policy of this agency to communicate electronically whenever possible, thereby reducing operating costs. I am requesting that each individual filing a Form L-1 Lobbyist License Application provide, if available, their e-mail address and the e-mail address(es) of their Principal(s). Thereafter, correspondence sent to the applicant or Lobbyist and Principal(s) will be via e-mail.

Principal's Representative:

A Principal's representative (signing authority) should be an individual familiar with the terms of the lobbying agreement with the Principal's Lobbyist and who either personally will file or supervise and approve the filing of any necessary lobbying reports on behalf of the Principal in compliance with applicable lobbying statutes and rules. The Principal's representative also will be the individual to whom future correspondence and inquiries from the Commissioner's office about lobbying activities or reports will be addressed.

March, 2005

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FORM L-1 INSTRUCTIONS (Revised 3/05) LOBBYIST LICENSE APPLICATION

To Be Filed by Applicant Together With \$150 Filing Fee

WHO IS REQUIRED TO FILE A FORM L-1?

An individual who receives payments of \$2,200 or more in a calendar year (excluding reimbursements for personal living expenses) to promote, oppose, or modify the introduction or enactment of legislation on behalf of one or more Principals must complete and file a Form L-1.

WHAT INFORMATION IS TO BE REPORTED?

The following information is required:

- applicant's full name, complete business mailing address, e-mail address, and business telephone number;
- each Principal's full name, complete business mailing address, full name of Principal's representative (signing authority) and the e-mail address and telephone number of the Principal's representative;
- specific subjects of legislation the individual is authorized to promote, oppose, or modify on behalf of each Principal; and
- date individual was employed to promote, oppose, or modify the introduction or enactment of legislation on behalf of the Principal.

WHEN MUST A FORM L-1 BE FILED?

An applicant for a Lobbyist License must file a Form L-1 within five (5) business days after entering into an oral or written agreement to receive payment(s) of \$2,200 or more or after receiving payment(s) of \$2,200 or more for the purpose of promoting, opposing, or modifying the introduction or enactment of legislation on behalf of the Principal or Principals.

WHERE MUST A FORM L-1 BE FILED?

- One copy is to be filed with the Commissioner of Political Practices at the address above together with a \$150 filing fee.
- One copy is to be retained for the applicant's records.

REGISTRATION AND LICENSURE OF A LOBBYIST IS NOT COMPLETE UNTIL:

- AN APPLICATION (FORM L-1) IS FILED;
- A FEE OF \$150 IS PAID; AND
- AN AUTHORIZATION STATEMENT (FORM L-2) IS FILED BY THE PRINCIPAL.

Please note:

Licenses expire on December 31 of each even-numbered year, unless terminated sooner.

The information on Form L-1 is required in accordance with 5-7-102, 5-7-103, 5-7-108, 5-7-112, 5-7-201 through 5-7-204, and 5-7-208 Montana Code Annotated.

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WEBSITE: www.politicalpractices.mt.gov

FOR OFFICE USE ONLY

Date Received and Postmark Date

FORM L-1 (Revised 1/04)

LOBBYIST LICENSE APPLICATION

To Be Filed by Applicant Together With \$150 Filing Fee

ORIGINAL FILING ☐

AMENDED FILING ☐

APPLICANT INFORMATION (Please Print)

Full Name of Applicant

Applicant's Complete Business Mailing Address (Including City, State, Zip)

Applicant's E-MAIL ADDRESS

Applicant's Business Telephone Number

PRINCIPAL INFORMATION (Please Print)

Full Name of Principal

Principal's Complete Business Mailing Address (Including City, State, Zip)

Full Name of Principal's Representative (Signing Authority)

E-MAIL ADDRESS (Signing Authority)

Telephone Number (Signing Authority)

SPECIFIC SUBJECTS OF LEGISLATION APPLICANT IS AUTHORIZED TO PROMOTE, OPPOSE, OR MODIFY:

Date individual was employed to lobby: _____

CERTIFICATION

I, _____, certify that the information provided in this
PRINT Full Name of Applicant

application is complete and correct.

SIGNATURE of Applicant

Date

☐

Check if additional Principals are listed on reverse side of this form
and/or if additional Principals are listed on supplementary pages

NAME of APPLICANT: _____

ADDITIONAL PRINCIPALS

PAGE _____

PRINCIPAL INFORMATION (*Please Print*)

Full Name of Principal

Principal's Complete Business Mailing Address (Including City, State, Zip)

Full Name of Principal's Representative (*Signing Authority*)

E-MAIL ADDRESS (*Signing Authority*)

Telephone Number (*Signing Authority*)

SPECIFIC SUBJECTS OF LEGISLATION APPLICANT IS AUTHORIZED TO PROMOTE, OPPOSE, OR MODIFY:

Date individual was employed to lobby: _____

PRINCIPAL INFORMATION (*Please Print*)

Full Name of Principal

Principal's Complete Business Mailing Address (Including City, State, Zip)

Full Name of Principal's Representative (*Signing Authority*)

E-MAIL ADDRESS (*Signing Authority*)

Telephone Number (*Signing Authority*)

SPECIFIC SUBJECTS OF LEGISLATION APPLICANT IS AUTHORIZED TO PROMOTE, OPPOSE, OR MODIFY:

Date individual was employed to lobby: _____

PRINCIPAL INFORMATION (*Please Print*)

Full Name of Principal

Principal's Complete Business Mailing Address (Including City, State, Zip)

Full Name of Principal's Representative (*Signing Authority*)

E-MAIL ADDRESS (*Signing Authority*)

Telephone Number (*Signing Authority*)

SPECIFIC SUBJECTS OF LEGISLATION APPLICANT IS AUTHORIZED TO PROMOTE, OPPOSE, OR MODIFY:

Date individual was employed to lobby: _____